



TECHNICAL / PRODUCTION MANAGEMENT OPPORTUNITIES

Illuminate Adelaide is seeking expressions of interest from industry professionals with a background in technical and production management who have worked on major events, visual art exhibitions, live music or the performing arts for a variety of production roles for our event in July 2023.

Responsibilities will include:

- Liaising with national and international artists and companies when their work has been programmed for Illuminate Adelaide 2023
- Providing cost estimates and sourcing quotes for hire of lighting, sound and projection equipment.
- Developing and implementing comprehensive production schedules for specific projects within the 2023 program to ensure all production and operational activities are coordinated and completed in accordance with planning and delivery deadlines.
- Liaising with venues and property managers to ensure the technical activity meets the terms and conditions of the contractual arrangements put in place.
- Coordinating detailed infrastructure components of individual projects including resolving power, cabling, scaffolding and rigging with preferred suppliers
- Supervising crew and contractors undertaking the installation, operation and removal of equipment, adhering to recruitment, induction and performance management procedures of Illuminate Adelaide.
- Liaising with key staff from other departments within the Illuminate Adelaide organization including Front of House, Ticketing and Programming
- Contributing to the Safety, Risk and Covid Management documentation for specific projects and helping deliver the approved policies and procedures.
- Overseeing the rigging and programming of sound, lighting and projection equipment

ESSENTIAL SKILLS, KNOWLEDGE AND EXPERIENCE

- Proven experience in the production or technical management of artistic projects, events and/or programs
- Leadership skills and collaborative working style that inspires trust, respect, loyalty, and cooperation of others.
- Excellent communication skills and proven ability to master systems, processes and procedures designed to deliver major events
- Outstanding negotiating skills
- Proficiency in budget modelling and responsible budget management
- Team player
- Adaptable and flexible: a capacity for creative thinking

These contract positions will be based in Adelaide, commencing at various times from April 2023, depending on the exact role. These positions will run through until early-August 2023. The remuneration offers and commencement dates will be tailored to the successful candidates in the recruitment process.



To express your interest, please send us a CV with a covering email outlining your availability.

EOIs close 5pm Friday 24/03/2023. Apply via email to hello@illuminateadelaide.com with your name and "Production Employment" in the subject line.

All enquiries can be directed to Senior Production Managers, Peter Kelly (0412 163 713)
OR Simon Greer (0427 184 949)